



2018 Einbunpin Festival Stall Application and Information

Sunday 29 July 2018

**Please post/email to
Stalls Coordinator
2018 Einbunpin Festival
c/- Deagon Ward Office,
Cliff St Sandgate Q 4017**

einbunpinstalls@gmail.com
<http://www.einbunpinfestival.org.au>

Stalls Coordinator:
Avalon MacKellar
☎ mob 0405 809 393

About the Festival

Since its inception by the local community in 1992, the Einbunpin Festival has become a vibrant and exciting tradition to celebrate the social, cultural, artistic and environmental values of the area.

A relaxed day for all the community, the Festival is an event where people can wander around the perimeter of Einbunpin Lagoon and explore the organisations and the activities this area has to offer.

It's a great day for community groups to showcase their organization – and raise some funds as well.

As you are no doubt aware, the Einbunpin Festival is run by a committee of volunteers, and the Festival continues to get bigger each year.

As the Einbunpin Festival is a community event, community groups and organisations/ businesses from the local area will be given preference for stall sites.

Booking a stall site

- This application includes the registration form and a copy of the map of stall precincts. You may find the numbers are different from the one you booked last year, so please take care to choose the right precinct.
- Stall prices are \$40 for **community groups** (Girl Guides/Scouts, Seniors Groups, P&C's etc) and \$85 for all other stall holders for each 3 X 3 stall site. These prices include GST.
- Payment should be received with your application – or noted on the application if a direct transfer of funds.
- Please do not claim to be a community group rate when they are not. If your rate it is found to be incorrect, an invoice will be raised for the remainder owing.
- **Due to the detrimental effect balloons have on the environment, balloons are not permitted at the Festival. They must not be handed out or even part of your display.**
- **The committee encourages stall holders to take pride in the presentation of their stall so our stalls add colour and interest to the Festival.**
- There will be no refunds if the Committee has to cancel the Festival – for any reason.
- We discourage 'flea market' style stalls as this a community day, not just markets. So if your group is considering a jumble sale, please consider displaying information about what your organization does and how people can get involved.
- **We do not permit roaming to sell raffle tickets or to promote your stall.**
- Some stalls are on grass, others are on bitumen. Please note the location of your prospective stall when you book. No stakes are to be driven into the parkland – weights must be used to secure your stall.
- The festival runs from 9am to 4pm. You must have your vehicle/s vacated from the stall sites by **8am and cannot re-enter the site until the Festival ends at 4pm**. This includes trailers and caravans. Please note vehicle access to some sites is restricted.
- **Power is not supplied for stall sites. If you need a generator, it must be a silent generator** (Please note! **Your stall will be positioned backing onto a road-way**).

Public Liability Insurance

You are responsible for the public liability coverage of your stall. You must send us a copy of your public liability insurance with your application. The festival has public liability coverage for the events and activities of the Einbunpin Festival however this does not extend to stalls.

Food Stalls

Food Stalls must comply with the food standards code. Please remember to apply for a temporary food stall permit from the Brisbane City Council. Forms are available from the Council's Cherside Business Centre in Gympie Road (opposite the Tax Office), the Call Centre on 3403 8888, or via the website at www.brisbane.qld.gov.au. Council food inspectors may be in attendance on the day to ensure food stalls comply with the regulations.

Einbunpin Festival Stall Site Registration Form

Applications close 5pm Friday 25 May 2018

Contact Details

Name of Organization or Business:	
Contact Name:	
Address:	
Telephone contact:	
Email:	
Vehicle Registration No.	
FaceBook or Web Page	

Sites Fees: Prices inclusive of GST. *Double click to check*

Not for Profit Community Groups			Commercial		
1 Stall Site <input type="checkbox"/> 3 x 3m \$40	2 Stall Sites <input type="checkbox"/> 3 x 6m \$80	3 Stall Sites <input type="checkbox"/> 3 x 9m \$120	1 Stall Site <input type="checkbox"/> 3 x 3m \$85	2 Stall Sites <input type="checkbox"/> 3 x 6m \$170	3 Stall Sites <input type="checkbox"/> 3 x 9m \$255

Local community organizations are given first preference for stall sites. Cancellation of stalls prior to 30 June 2018 will receive a 50% refund of stall fees. No refunds for stalls cancelled from 1 July 2018.

Site Location (see map for precinct names)

Preferred precinct	
Second preference	

Will you have a generator (*please double-click to check*) NO YES (IT MUST BE SILENT)
Your stall will be positioned appropriately. Generators are prohibited near Entertainment Precincts.

Stall Description – please describe your goods for sale

Food (including type)	
Art & Craft	
Children's Activities	
Information	
Other	

Public Liability Insurance –

******* please include a copy of your Public Liability Insurance *******

Company	Policy Number	Coverage

Payment – (please double click to check box)

- Online transfer – Account Name – Einbunpin Festival – Commonwealth Bank
BSB 064124 Acct – 10024137 – stall name for our statement please or copy of receipt.
- Cheque
- Money Order

Einbunpin Festival 2018

Terms & Conditions:

1. **Einbunpin Festival reserves the right to refuse entry of any stallholder, product and/or produce at their absolute discretion. Site allocation will be at the discretion of the Festival Stalls Coordinator.**
2. Stallholders will act in accordance with directions of the Festival Stalls Coordinator and their assistants.
3. **Balloons are prohibited– balloons cannot be handed out or used as part of the stall's display.**
4. Einbunpin Festival accepts no responsibility for damage or loss by participating stallholders.
5. All Stall holders are responsible for securing their stalls which may include protection against the elements, or additional weights at each leg of the stall itself. Pegs are not to be used to secure stalls. Failure to do so could result in the stall holder being asked to leave the site by the Stalls Coordinator. If an incident occurs as the result of not complying with this condition, the stall holder is solely responsible and liable for any compensation sought in regards to the damage of goods or persons.
6. All rubbish, generated by the stallholder on the day of the Festival, is the stall holder's sole responsibility to remove at the close of the Festival. Additional bins are provided onsite to assist stallholders with their clean-up.
7. The Festival trading hours are Sunday 29 July from 9am-4pm.
8. Cancellations: a 50% refund will apply up until 30 June 2018. If a vendor wishes to cancel their application after this date they will forfeit 100% of their stall fee. **Should the Festival be cancelled due to unforeseen circumstances, refunds will not be given.**
9. The Stallholder, discharges and indemnifies the Einbunpin Festival, it's employees and volunteers from and against any claim by a third party which may be brought against or made upon or incurred by any of them in connection with:
 - The operation of a market
 - The sale or attempted sale of any products or services
 - Injury or harm caused to any property or person as a direct or indirect consequence, in whole or part, of any act or omission, including loss or damage to the Vendor's products and property regardless of the cause of that loss or damage
 - The death of any person as a consequence in whole or part, of any act or omission by the Vendor its officers or employees
 - A negligent or unlawful act or omission of the Vendor, its officers or employees
 - Infringement of the intellectual property rights of any third party, except to the extent the claim is due to the negligent or unlawful act or omission of the Einbunpin Festival, its employees and volunteers.
9. **It is compulsory for all stalls to hold Public Liability Insurance for their stall.** Successful applicants must provide a copy of their current Public Liability Insurance policy, valid during the dates of the Festival. **Please be aware!! *If you cannot obtain Public Liability Insurance you will lose your site.***
10. **Food stallholders must have the appropriate Temporary Food Permit. A copied must be provided to the Stalls Coordinator.**
11. Stallholders must have their stalls set up prior to 8:00am, with vehicles removed from the site by 8:00am. Vehicles cannot re-enter the site before the Festival ends at 4pm.

I/We the undersigned have had the Terms and Conditions of the 'Einbunpin Festival' explained to me/us. I/We have read and understand my/our responsibilities and their ramifications on me/us and I/we acknowledge my/our agreement to accept them and will abide by them in their entirety. (if applying by email, please sign, scan and attach with application)

Name: Signed: Date:

